



UNITED STATES MARINE CORPS

COMMANDER, MARINE FORCES RESERVE
4400 DAUPHINE STREET
NEW ORLEANS, LOUISIANA 70146-5400

ForO 5211.2

7
21 MAR 1995

ORIGINAL

FORCE ORDER 5211.2

From: Commander
To: Distribution List

Subj: PRIVACY ACT OF 1974

Ref: (a) MCO P5211.2

1. Purpose. To provide guidance and direction for the implementation of the Privacy Act of 1974 and submission of an annual report as set forth in the reference.

2. Cancellation. ForO 5211.1.

3. Information. The reference outlines the policies and procedures governing the collection, safeguarding, maintenance, and dissemination of personal information in systems of records maintained by the Marine Forces Reserve (MARFORRES).

4. Action

a. The Commanding Generals, 4th Marine Division, 4th Marine Aircraft Wing, 4th Force Service Support Group, Marine Corps Reserve Support Command, and Reserve MAGTF Command Elements (Atlantic and Pacific) will assign Privacy Act Coordinators who will:

(1) Ensure that the provisions of the reference are complied with by general and special staff sections.

(2) Consolidate Privacy Act Reports from subordinate units required by the reference.

(3) Submit Annual Privacy Act Reports in the format contained in the reference directly to CMC (ARD) not later than 1 February of each year.

b. The MARFORRES Commands (ANGLICO, FORRECON, CAG, 6th CommBn, CITs, SCAMP, ITTs and HqBn MARFORRES) will assign Privacy Act Coordinators who will:

(1) Ensure that the provisions of the reference are complied with.

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(2) Submit Annual Privacy Act Reports in the format contained in the reference to MARFORRES (Adj) not later than 27 January of each year.

5. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.


J. M. MALONEY
Chief of Staff

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